



**MACDONALD'S**  
TRANSPORT / WAREHOUSING  
SINCE 1933



MacDonald's Transport and Warehousing, a well-established fast-growing group of companies, with an equal opportunity policy, has the following vacancy in **Durban**

**CONTROLLER: WAREHOUSE**

**QUALIFICATIONS & COMPETENCIES REQUIRED:**

The Candidate must have excellent organizational skills, minimum of 3 years' relevant experience and follow through skills. The candidate must be a self-starter and have positive work ethic. The candidate must have the ability to work under pressure and must be able to build relationships at all levels. The Candidate must have excellent interpersonal, leadership, motivation and planning skills. Excellent administrative skills as well as fluency in Afrikaans and English (verbal and written) will be an advantage.

**KEY ACCOUNTABILITIES:**

- Responsible for proper planning and record-keeping to ensure all deadlines regarding collections/returns are met
- Responsible for inspection and photos of all containers as per client's and Company's requirements/procedures and to report and record any damage to the Line Manager and client without delay
- Responsible for the packing/unpacking and loading of all export/import containers
- Responsible for daily stock taking of all containers in the depot
- Responsible for neat, orderly and safe storage of containers
- Responsible to create CTO's for export containers
- Responsible to ensure that all export cargo is received in time in order to meet deadlines
- Liaise with operations to ensure deadlines are met regarding imports, exports and empty containers
- Liaise with clients regarding loading and off-loading of containers
- Ensure that proper administrative systems regarding all container loads are in place and up to date
- Communicating daily updates to clients as per their requirements
- Coordinating with Warehouse Manager regarding loading and off-loading and storage of cargo in the warehouse
- Building close relationships with clients, shipping lines and the Port Authority. Identifying and liaising with suitable sub-contractors according to Company Policy and Procedures

**Comprehensive CV's to be forwarded to: [recruitment@macdon.co.za](mailto:recruitment@macdon.co.za)**

