



MacDonald's Transport and Warehousing, a well-established fast-growing group of companies, with an equal opportunity policy, has the following vacancy in Upington

MANAGER: DEBTORS

QUALIFICATIONS & COMPETENCIES REQUIRED:

- Grade 12
- 5 Years' Experience in Similar role
- A relevant Qualification will count in your favour
- Leadership skills
- Ability to solve problems
- Ability to liaise with clients
- Negotiation skills
- People management skills (including skills to manage and motivate)
- Conflict resolution skills
- Good communicator (Verbal & Written)
- Good computer skills including the ability to operate Excel spreadsheets
- Analytical
- Accurate & Attention to detail
- Planning & Time management skills
- Bilingual in Afrikaans and English
- Goal and service orientated

KEY ACCOUNTABILITIES:

- Monitoring team performances in line with Department and Company Strategies
- Managing, supervising and motivation of team members
- Managing key accounts and client queries
- Drive and oversee billing process
- Ensure that correct billing occurs and that all discrepancies are analysed and rectified
- Ensure that client statements are accurate and timeously distributed
- Daily follow up on outstanding accounts and payments
- Ensuring that all income is allocated according to remittances received.
- Reconciliations of accounts where required.
- Monitor overall client performance against terms
- Investigate and resolve discrepancies in payment or accounts
- Provide cash flow projections
- Producing monthly finance/management reports
- Monthly journals
- General Admin and Ad-hoc tasks

Comprehensive CV's to be forwarded to: recruitment@macdon.co.za