



MACDONALD'S
TRANSPORT / WAREHOUSING
SINCE 1933



MacDonald's Transport and Warehousing, a well-established fast-growing group of companies, with an equal opportunity policy, has the following vacancy in Johannesburg

Junior Clerk: Stores

Minimum Qualifications and Requirements:

- Grade 12
- Computer literacy in the Microsoft Package
- good analytical and numerical skills
- 2 years working experience in similar position.
- Good communication skills.
- Control of resources
- Effective planning
- Attention to detail and accurate information
- Fluency in Afrikaans and English (verbal and written)

General Accountabilities

- Assist with Quotations, approvals, orders, receiving of stock and bookings.
- Ensure all documentation is captured and completed accurately and in accordance with standards set.
- Stock Control
- Report any deviations to the supervisor immediately
- Maintain high level of attention to detail regarding inward and outward stock movements

Comprehensive CV's to be forwarded to: recruitment@macdon.co.za