



MACDONALD'S
TRANSPORT / WAREHOUSING
SINCE 1933



MacDonald's Transport and Warehousing, a well-established fast-growing group of companies, with an equal opportunity policy, has the following vacancy in **Richards Bay**

SUPERVISOR: DEPOT

QUALIFICATIONS & COMPETENCIES REQUIRED:

The Successful candidate must have 2-5 years' experience in a similar position. Candidate must be computer literate, excellent interpersonal, leadership, motivation and planning skills, has knowledge of Health & Safety requirements, must have Pro-Active Problem-Solving skills.

KEY ACCOUNTABILITIES:

Administration:

- General administration, including capturing of documentations and report including stats
- Time sheets, overtime submissions
- Tyre disbursement and document control
- Machine hours and fuel usage
- WinFreight customer control

Operations:

- Loading and offloading of vehicles, including the supervision of such
- Planning roster
- Vehicles turn around and throughput control
- Engaging with customers and liaising with Transnet
- Housekeeping and upkeep of the facility

Stores:

- Control and manage part and equipment disbursements.
- Document control
- Monthly stock counts

Technical:

- Breakdown assistance and coordination with Johannesburg depot

SHERQ:

- Assist depot manager with health and safety
- Safe work standards are always adhered too.
- Ensure reports and assessments are captured and submitted timeously
- Environmental reports and submissions, including water sampling and dust monitoring

Comprehensive CV's to be forwarded to: recruitment@macdon.co.za

